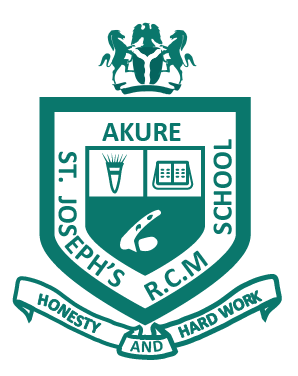
**THE FEDERAL REPUBLIC OF NIGERIA COMPANIES AND ALLIED MATTERS ACT 1990**

**THE CONSTITUTION**

**OF**

**IMPACT VOCATIONAL EMPOWERMENT FOUNDATION**



**THE CONSTITUTION OF ST JOSEPH’S RCM PRIMARY SCHOOL AKURE ALUMNI ASSOCIATION**

**PREAMBLE**

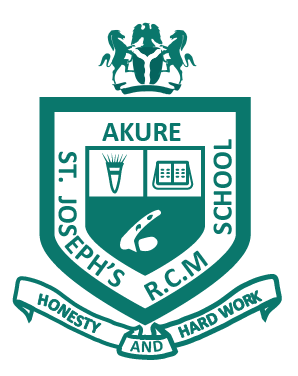
We, members of **ST JOSEPH’S RCM PRIMARY SCHOOL AKURE ALUMNI ASSOCIATION** who have firmly decided to provide for ourselves a constitution and hereby resolve to be governed by the provisions herein contained.

**ARTICLE 1.I: NAME**

The name of the association shall be **ST JOSEPH’S RCM PRIMARY SCHOOL AKURE ALUMNI ASSOCIATION.**

**1.2: LOGO**

The logo of the foundation shall be as stated below.



**1.3: MOTTO**

The motto of the association shall be “Love and Progress”

**ARTICLE 2: ADDRESS**

The National Headquarter of the association shall be situated at St Joseph’s RCM Oke Aro Along Idanre Road Akure, Ondo State, Nigeria.

**ARTICLE 3.1: AIMS AND OBJECTIVES**

**The aims and objects of the association are:**

1. To help all the members of **‘ST JOSEPH’S RCM PRIMARY SCHOOL AKURE ALUMNI ASSOCIATION** morally and financially.

2. To contribute sufficiently towards the development of our association at large.

3. To give glory to God reuniting members.

4. To always appreciate, love and respect one another irrespective of his/her status.

5. To reach out to the people at grassroots level and help them nurture and maximize their innate potentials.

6. It is our obligation to attend each other functions.

7. It is our obligation to celebrate every member on his or her birthday on the whatssap group chat.

7. To give back to our Alma mater.

8. To protect, encourage and motivate the present pupils of St Joseph RCM Akure

9. To provide variety of opportunities and connections that will be of help to alumni

10. To promote welfare of alumni

11. To report all observations to the president for proper

amendment

**3.2 OUR VISION**

To build a better Alma mater with love.

**ARTICLE 4: MEETINGS:**

1. **TIME OF MEETINGS:**

Meeting shall hold last Sunday of every month between the hours of 3pm to 5pm

**ARTICLE 5: LANGUAGE:**

5.1 ENGLISH shall be the main language and Yoruba when necessary.

5.2 **MEETING QUORUM:**

The Association’s meeting quorum shall be **one third** of the members

**ARTICLE 6: OFFICERS:**

1. The President
2. The vice President
3. The General Secretary
4. The Assistant General Secretary
5. The Financial Secretary
6. The Treasurer
7. The Auditor
8. The Public Relation Officer
9. The Welfare Secretary
10. The Protocol Officer
11. Ex-Officio members: Immediate **Past President, Four Co-opted** members, automatically become the Ex-Officio members.

**ARTICLE 7:TENURE/TERM OF OFFICERS OF THE ASSOCIATION:**

Officers shall be elected to serve for two years first term and another two years, if re-elected.

**ARTICLE 8: DUTIES/FUNCTIONS OF OFFICERS**

**[a] The President**

i. Shall preside over all meetings, both committee and general.

ii. He shall be empowered to sign all Association’s documents, monetary and otherwise including of course, the bank account.

iii. Incase of controversial issues, shall have a casting vote.

**[b] The Vice president**

i. Shall perform all the duties and functions of the president only, in case of the president absence

ii. Shall carry out any duty assigned to him by the president.

iii. Shall be a signatory to the Association’s bank Account

**[c] The General Secretary**

i. Shall summon and take minutes of all meetings, both committee and general

ii. Shall also issue Annual Reports at the Association’s annual

convection.

iii. Shall issue circulars and agenda of each meeting.

iv. Shall keep the attendance of all members that present at each meeting

**[d] The Assistant General Secretary**

i. Shall perform all the duties of general secretary when absent.

**[e] The financial Secretary**

i. Shall collect and keep proper records and accounts of all monies paid by mrmbers.

ii. Shall pay all monies collected to the treasurer not later than 24 hours except the treasurer is not available.

iii. Shall issue out receipts for all monies collected.

**[d] The Treasurer**

i. Shall receive from the financial secretary all monies and promptly pay such fees into the designated Account approved by the association.

ii. Shall keep record and account books of all income and expenditure of the association.

iii. Shall keep with him such amount as may be approved by executive of the association as impress.

iv. Shall ensure that all expenditure is approved by the association or executive, such approval must be supported with genuine receipt issued in the name of the association.

v. The treasurer shall present to the auditor all record containing the full information as to the INCOME and EXPENDITURE of the association.

vi. Shall be one of the signatories to the association’s bank account.

**[e] The Auditor**

i. Shall cross check all the records and accounts of the association

ii. shall be empowered to check the association records and accounts without prior consultation.

iii. shall be empowered to report immediately to the general meeting in case of mis-appropriation of association’s fund.

**[f] Publicity Secretary/ PRO**

i. He shall be the image-maker of the association and shall be responsible for dissemination of information to members and public at large.

ii. He shall be responsible for all matters relating to the publicity of the association

**[g] The Welfare Secretary**

i. Shall be empowered to arrange and re-arrange in case of ceremonies (Naming, Burials, House warming. etc)

ii. Shall ensure that members are well taken-care of in social outings with the help of other members of the association.

**[h] The protocol officer**

i. Shall ensure that the members conduct themselves well in the meeting in accordance to the association rules and regulations.

ii. Shall collect fines from the late comers

iii. Shall attend to members’ visitors during the meeting.

**ARTICLE 9: SOURCES OF INCOME**

The sources of income shall be derived from;

[a] Subscription of members

[b] Freewill donations from members

[c] Fines

[d] Any other contribution approved by the association

**ARTICLE 10: DISBURSEMENT OF FUND**

Such funds shall be applied exclusively to the purpose of the association as may be directed by the executive and approved by the general meeting.

**ARTICLE 11: KEEPING OF ACCOUNT**

The association shall open an account or accounts in any reputable bank or banks and the signatories shall be the president, Vice president and Treasurer provided President or any two of the signatories shall be sufficient for withdrawal from the account at any given time. The association shall ensure the accurate keeping of record of all income and expenditure.

**ARTICLE 12: Admission of new members**

All the old student of the school are automatically members of the association

**ARTICLE 13: BY-LAW AND AMENDMENT OF CONSTITUTION**

The clauses of this **CONSTITUTION** having been **passed** are subject to amendment as and when nesssary.

**Mr Omoyeni Anthony Oluwaseyi .……………….…**

**President Signature/Date**

**Mr Akinpeloye Temitope ...…………………**

**Secretary Signature/Date**